INDIAN INSTITUTION OF TECHNICAL ARBITRATORS
1st Floor, IBC Building, Sector-6, R.K Puram, Kama Koti Marg, New Delhi-110022

Email: iitarb2003@gmail.com; Website: www.iitarb.org

APPLICATION FORM FOR EMPANELMENT OF ARBITRATOR

1.0 Name: * (in Block Letters)		
2.0 Father's/ Husband's Name: *		
3.0 Date of Birth: * (With Proof)		
4.0 Nationality*		
5.0 Address: *		
a) Office: - PIN: -		
b) Residence: - PIN: -		
c) Phone/Mobile/FAX No. *		
i) Office: -		
ii) Residence: -		
iii) e-mail (In Block Letters) *-		
6.0 Membership of IITArb: - *	Membership No.	F-

A. Essential Requirement for Application of Empanelment:

1. Should be fellow members of IITArb.
2. The applicant should have good standing and character including confirmation that he/she has not been found guilty by a Court or disciplinary tribunal for misconduct (A self-declared statement)

B. The applicant should submit following details for being considered for empanelment:

a) Educational Qualification* (Graduation onwards): (Attach proof)

b) Work Experience: - (Position, Employer's Name, Period, Nature of work starting with latest).

c) Arbitration Experience*: (Including number of cases (with up-to-date list), date of award for each case and approximate value of claims in cases handled as arbitrator.

d) Papers/Articles published. if any. on contracts/arbitration with details thereof:

e) Membership of Professional bodies: (Give Membership Number) Details of empanelment as arbitrator in various organizations: (Attach letters)

f) Empanelment Training conducted by IITArb and/or other organizations of repute, if undertaken (Attach Copy of certificate)

g) Any other information (not more than 100 words) to support the application

*** Required.**

C. Note: -

1. IITArb reserves the right, in its absolute discretion, to accept the empanelment request of any member. In exercising its discretion, IITArb shall give due regard to the qualifications, experience and standing of a candidate. Decision of Empowered Committee shall be final.
2. IITArb shall retain the candidate's personal information along with supporting documents in a confidential manner. However, IITArb will be at liberty at its discretion, to supply such personal information to potential users of the panel.
3. Application without the prescribed fee will not be considered.
4. IITArb reserves its right, in its absolute discretion, to remove any person from the Panel at any time.

D. Empanelment fee – INR 3,000/- plus 18 % GST (Rs 3540) in demand draft/cheque favouring "Indian Institution of Technical Arbitrators" payable at par at DELHI, India. Payment through / NEFT/ IMPS/ RTGS is preferable

The bank details are

Account Name: - INDIAN INSTITUTION OF TECHNICAL ARBITRATORS

Name of the bank: - Canara Bank

Branch: - Delhi Tamil Sangam Building, Sector V, R.K. Puram, New Delhi, 110022

SB account Number: - 110290774971, IFSC Code: - CNRB0019009

Those who remit through NEFT/IMPS are to indicate their name in the space for writing the purpose while filling information in NEFT/IMPS entry on line

This fee will be refunded in full in case the candidate is not considered for empanelment. GST amount will not be refunded

Details of Remittance of fees	**Demand Draft/ Cheque/ UTR No**	**Amount**	**Drawn on**	**Receipt no / date**
Date **Place**	The details furnished above are true to the best of my knowledge and belief. **Signature**			

…….…..…….. For Office Use …….…….

Application received on		**Approved by the Committee on**	
Amount received		**Approved by the President on**	
Letter of Enlistment issued on			